

Ref. No: COEB/IQAC/09/2020

Date: 27.01.2020

Notice

All IQAC members are requested to attend the Quarterly IQAC Meeting scheduled for 2nd February 2020.

Venue: Board Room

Time: 10:30 AM

Your active participation is crucial for the effective functioning of IQAC. Please make necessary arrangements to attend the meeting.

AGENDA:

- 1) Welcome address by Chairman, IQAC.
- 2) Confirmation of minutes of the meeting of last IQAC meeting dated: 05-11-2019.
- 3) Attainment of course outcomes, program outcomes and program specific outcomes
- 4) Analysis of quality outcomes
- 5) Placements statistics 2019-20
- 6) Review of FDP attained by faculty members.
- 7) Vote of thanks.

Copy to

- 1 All Deans/HODS/Establishment Section
- 2 IQAC cell
- 3 Administrative officer

Principal
PRINCIPAL
College of Engineering Bhubaneswar

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 2-02-2020 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Members Present:

<u>Sl.No.</u>	<u>Name and Designation</u>	<u>Position in the IQAC</u>
1	Prof.(Dr) Subrat Kumar Mohanty	Chairman
2	Mr. KoustuvMallick (Trustee)	Management Representative
3	Dr. Krishna	Member
4	Dr.Edara Krishna Reddy	Member
5	Dr.JVN Ramesh	Member
6	Dr.NamitaMohapatra	Member
7	Mr. Ajaya Kumar Gamango	Member
8	Ms. Monalisa Bal	Member
9	Er. BhabaniSankar Jena	Alumni
10	Er. DebasishMohapatra	Member
11	NiralTopno	Member
12	Dr.SoumyaDarshanMohanty	Coordinator, IOAC

Agenda of the meeting:

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7. Vote of thanks.

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 05-11-2019 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Confirmation of minutes of the meeting of last IQAC meeting dated: 05-11-2019.	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	IQAC coordinator framed the guidelines for attainment of course outcomes, program outcomes and program specific outcomes.	Step Initiated
<u>3</u>	IQAC coordinator presented impact analysis of quality outcomes in terms of quality sustenance and quality enhancement.	Implemented
<u>4</u>	Discussed on placement statistics 2019-2020 and analysis was based on total students, eligible and interested students, higher studies/ Business, companies Visited and students placed.	Students are encouraged at large.
<u>5</u>	Faculty representation in attending FDPs are reviewed. It is hereby decided to conduct FDPs as much as possible in the institute inviting resource persons/educationist from outside. Management should take steps to encourage the faculty members for attending FDPs.	Faculties are participating according to decision.

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective

actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator(IQAC)
COEB
[Handwritten Signature]
COORDINATOR
COEB IQAC, BBSR

Principal
COEB
[Handwritten Signature]
PRINCIPAL
College of Engineering Bhubaneswar